

**Use of Geographic Information System in Learning and Teaching of Geography for Secondary Schools  
(October - December 2004)**

To: Yui Kee Computing Limited  
(Tel: 2870 8553)  
(Fax: 2870 8563)

Dear Sir/Madam,

My teacher (Mr./Ms.\* \_\_\_\_\_) is unable to attend the following training course:

Event Code: \_\_\_\_\_

Date: \_\_\_\_\_

Reason(s) for absence:

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Reason(s) for failing to make substitution on time:

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School Chop
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Signature of School Head: \_\_\_\_\_

Name of School Head: \_\_\_\_\_

(block letters, please)

Name of School: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please delete as inappropriate

***(Please fax to Yui Kee Computing Limited at 2870 8563)***